



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**Special Order Request**

Yes  No

Time

**Open Agenda**

Yes  No

<b>MEETING DATE</b>	Feb 18 2015 10:15AM - Regular School Board Meeting
<b>AGENDA ITEM</b>	OPEN ITEMS
<b>CATEGORY</b>	CC. BOARD POLICIES
<b>DEPARTMENT</b>	Compensation (Human Resources)

Item No.:

CC-2.

**TITLE:**

Revised Job Descriptions for the Coordinator, Facility Planning & Educational Programming; Property Coordinator; and Real Estate Analyst Positions

**REQUESTED ACTION:**

Adopt the revised job descriptions for the Coordinator, Facility Planning & Educational Programming; Property Coordinator; and Real Estate Analyst positions. This is the final reading.

**SUMMARY EXPLANATION AND BACKGROUND:**

The job descriptions for the Coordinator, Facility Planning & Educational Programming; Property Coordinator; and Real Estate Analyst are being revised to update the required qualifications and performance responsibilities of the positions. The job descriptions were published for rule adoption in compliance with Florida Statutes on Tuesday, November 25, 2014. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K. C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda>.

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

There is no additional financial impact to the District. Revision of the job descriptions does not impact the pay grade or salary range assigned to the positions in the BTU-TSP Salary Schedule.

**EXHIBITS: (List)**

(1) Exhibit 1 Executive Summary021815 (2) Coordinator Fac Plan Ed Prog (3) Property Coordinator (4) Real Property Analyst

**BOARD ACTION:**

ADOPTED

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Leslie Brown	Phone: 754- 321-2100
Name: Amanda Bailey	Phone: 754-321-1840

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**Senior Leader & Title**

Amanda Bailey - Chief Human Resources Officer

Signature

*Amanda Bailey*  
2/2/2015, 12:12:46 PM

Approved In Open Board Meeting On:

FEB 18 2015

By:

*Donna Kohn*

School Board Chair